

## Call for Abstracts - UGSA 2025 Annual Scientific Meeting

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Abstracts are invited for Free Communication (Oral) and Video presentations for the Urogynaecological Society of Australasia's 2025 Annual Scientific Meeting being held 1-4 October at Te Pae Christchurch Convention Centre in New Zealand.

Abstracts will be reviewed by the 2025 Annual Scientific Meeting judging panel and will be selected using criteria such as:

- **Content:** how does the abstract relate to the wider context of the Urogynaecology specialty?
- **Abstract Design:** is the design appropriate for the aims of the abstract
- **Scientific Rigour:** does the abstract meet and exceed the threshold of scientific rigour?
- **Written Quality:** is the abstract well written and understood?
- **Originality:** is the abstract original in idea?
- **Delegate Engagement:** will it encourage discussion amongst delegates?

All papers **must** be submitted by the presenting author and must not have been published elsewhere before being presented at the 2025 Annual Scientific Meeting. All correspondence will be sent to the submitting author by email.

**Please note:** Once your submission has been received, changes of author are not permitted, except under special circumstances, which will be considered by the Committee Chair.

**The deadline for abstract submission is 5pm AEST, Monday 30 June 2025.**

Only one author per abstract can be nominated as the 'presenting author'. Please note that all presenters on the program must register for the meeting and pay the appropriate registration fee by the early bird deadline. It will be assumed any presenter not registered by this date has withdrawn their abstract from the program.

Abstracts are welcome on any of the areas of interest listed below;

- Pelvic Floor Dysfunction
- Urogynaecology
- Continence Issues

### KEY DATES:

Friday 28 March 2025 - Abstract Submission Opens

Monday 30 June 2025 - Deadline for receipt of abstracts

Tuesday 1 July – Friday 11 July 2025 - Abstract review process

Wednesday, 16 July 2025 - 2025 Authors notified regarding abstract submission

Friday 25 July 2025 - Deadline for presenting authors to register

### FREE COMMUNICATION

A maximum of seven (7) Free Communications will be selected for presentation. Each candidate will be allocated 10 minutes to present their research, including 3 minutes of questions. Please note that following acceptance of an abstract for Free Communication Oral presentation, the abstract shall not be presented to any other scientific body before the 2025 UGSA Annual Scientific Meeting.

### VIDEO PRESENTATIONS

A maximum of three (3) Video Abstract Submissions will be accepted for presentation at the 2025 Urogynaecological Society of Australasia Annual Scientific Meeting. Full instructions of the format and display of Videos will be detailed within acceptance notifications sent to nominated presenting authors.

### AWARDS AND PRIZES

The presentations will be judged during the 2025 Annual Scientific Meeting.

Prizes will be awarded for the following:

- Best Free Communication - \$1,000
- Best Video Presentation - \$500

### PREPARATION GUIDELINES

- i. **Length:** The maximum of the main body of the abstract should be 250 words (i.e., excluding title, authors and institutions).
- ii. **Title:** The abstract title should reflect the main content and nature of the abstract; do not use abbreviations within the title. The word limit on abstract titles is 25 words.
- iii. **Structure:** Abstracts must be structured using the following format: any abstracts not following the correct structure may not be accepted.
  - a. Structure of abstract for original research/systematic reviews
    - i. Introduction
    - ii. Aims
    - iii. Methods
    - iv. Results
    - v. Discussion
- iv. **Spelling and Grammar:** All abstracts are to be written in English and thoroughly checked for spelling and grammar before submission. Use standard abbreviations only; place any unusual abbreviations in brackets after the word appears for the first time within the body of the abstract, abbreviations may be used thereafter.
- v. **Layout and Format:**
  - a. Each abstract must be prepared in Microsoft Word. No other formats will be accepted. If you submit in another format, your abstract will be rejected.
  - b. The title of the abstract should be written in title case.

- c. As abstracts are anonymously reviewed, please DO NOT include authors and affiliations in the abstract document itself. You can enter these details into the relevant fields within the online abstract submission portal.
- d. Please refrain from using printed enhancements such as italics, under lining, bold text etc. Italics may be used for non-English words or scientific names where necessary.
- e. Figures, tables, charts, and graphs are not permitted in the initial abstract submission.
- f. Please ensure results are detailed within the abstract (abstracts must not state 'results will be presented at the meeting') and appropriate statistical tests have been used and reported. Abstracts presented without results will not be accepted.
- g. Sources of funding should be indicated at the bottom of the abstract, as applicable.
- h. Use generic names of drugs, where applicable.
- i. References should be avoided or, if essential, should be kept to a minimum and presented in Vancouver (numbered) style. Note that all references will be included in the maximum abstract length (250 word total).
- j. Please note abstracts may be re-formatted and edited for publication in the program handbook.

**vi. Changes to Final Abstract**

Any necessary changes to your abstract must be made by the final submission date. Edits cannot be accepted after the submission deadline.

**SUBMISSION GUIDELINES**

- i. All abstracts must be submitted electronically via the online Abstract Submission Portal by the presenting author.
- ii. Authors wishing to submit more than one abstract may do so by generating a new submission. Please avoid submission of several abstracts generated from the same study.
  - Only one author per abstract can be nominated the 'presenting author.'  
If you are the presenting author and do not register for the 2025 UGSA Annual Scientific Meeting, you will be deemed to have withdrawn from the program. Authorship is not transferrable to another person.
  - All submissions must be accompanied by a maximum 80-word biographical paragraph of the presenting author. Biographical details will be used by the session Chair for introductions purposes and may also be published in 2025 UGSA Annual Scientific Meeting literature.
  - Submission of abstracts implies the author's agreement to publish the abstract in the 2025 UGSA Annual Scientific Meeting Program and other UGSA literature as applicable.
  - If a study has been presented elsewhere before the 2025 UGSA Annual Scientific Meeting, it is not eligible for submission as an abstract.

### **GENERAL GUIDELINES**

Please note that all accepted presenters on the program must register for the 2025 UGSA Annual Scientific Meeting and pay the appropriate registration fee by Friday, 26 July 2025.

Please ensure the following required information is available before beginning the online abstract submission process:

- Your contact details.
- The title of your abstract.
- Name and organisation of your co-author/s, if applicable.
- Your (the presenting author's) brief biography (maximum 80 words). Biographies are to be written in full sentences (not dot points) and in third person.
- Your abstract prepared in the format specified under Abstract Preparation Guidelines. Failure to meet the specified deadlines or guidelines may result in exclusion from the program.

### **ACCEPTANCE NOTIFICATION**

Acceptance or otherwise is at the discretion of the 2025 UGSA Annual Scientific Meeting Committee. Notification will be sent to the presenting author by the UGSA ASM Secretariat by Wednesday, 16 July 2025; instructions for accepted presenters will be forwarded on acceptance of the abstract.

### **FURTHER INFORMATION**

Urogynaecological Society of Australasia (UGSA)

[UGSA ASM Secretariat](#)